

FORM FOR INCLUSION OF DRUGS IN THE PROPRIETARY FORMULARY OF CENTRAL GOVT. HEALTH SCHEME / MEDICAL STORE ORGANISATION (CGHS / MSO) FOR THE PERIOD OF THREE YEARS

1. Name and address of the applicant firm;
2. Name of the Directors/Partners;
3. Telephone No. FAX No. E. Mail
4. Constitution of the Company?
5. Verified copy of the valid Drug License by the Competent authority;
6. If registered with Medical Store Organization of Directorate General of Health Services (DGHS), please furnish copy of registration
7. Non-conviction Certificate from the State Drug Control Authority;
8. Whether holding GMP/WHO GMP/ISO 9002 Certificate (enclose evidence and the product list)
9. Audited statement of accounts for last three years; (1999-2000, 2000-2001, 2001-2002)
(If Balance Sheet of 2002-2003 is available, the same may also be enclosed)
10. Latest Sales Tax Clearance Certificate;
11. Whether any product has been declared as not of Standard Quality (NSQ) during the last two years, if so details thereof;
12. A Bank Guarantee for Rs.1,00,000/- (Rupees one lakh only) shall be submitted along with the application which will remain valid for three years beyond the date of its execution by any Nationalised Bank / Scheduled Bank in favour of Additional Director (CGHS) (HQ), Nirman Bhawan, New Delhi (Proforma enclosed).

Note: - In case Bank Guarantee has already been furnished against earlier advertisement, the validity of the same shall be extended for a period of 3 years;

13. Details about the product, which you wish to apply for inclusion in the formulary

- a) Name of the product;
- b) Pharmacological Classification;
- c) Composition;
- d) Shelf Life;
- e) Please state whether applied product is being manufactured in your own premises or on loan license. In case of loan license, the details of the loan license should be furnished
- f) Whether the product is covered under DPCO;
- g) Pack Size;
- h) Years of experience in manufacturing and marketing;

Note : (i) Separate sheet for each product should be used for furnishing the details about the product;

(ii) Every page/document should be self-attested by the applicant.

Signature of applicant and seal of the Company

Date: -